



Harvard Football Players Health Study (FPHS) Presentation & Publication Policy

Due to the nature of the Football Players Health Study (“FPHS” or “Study”) project as a collaborative research initiative performing a multi-site study, all collaborators must agree to follow the terms of this Presentation and Publications Policy. Compliance with this policy is necessary to ensure that the FPHS is meeting the following aims:

1. FPHS PI and Study leaders are made aware of findings derived from the individual studies;
2. FPHS Study investigators are made aware of data from other study efforts that they could draw from to add to their analysis;
3. A plan is in place for the FPHS to notify our player community of important and relevant findings prior to publication.

The intent of the policy is not to restrict academic freedom or limit publications, but rather to ensure alliance of efforts across this large and complex research effort which has multiple active sub-studies occurring at any one time. In all cases, publication of results shall acknowledge authorship from appropriate researchers of all the contributing researchers and institutions, following the traditional system for determining authorship and authorship order as determined by the investigators.

If you are not using FPHS-collected or player cohort data:

Conference/Meeting Abstract Submission:

- All abstracts must be sent to your FPHS study contact at the time of conference submission.
- If the FPHS determines that an abstract includes any erroneous factual information (e.g. funding source), the author agrees to remove/correct accordingly.
- If your abstract is accepted by the conference, authors must email the accepted version upon presentation to their FPHS study contact. Please include type of acceptance (presentation, poster) and date and location of the conference.

Publication Submission:

- All manuscripts must be sent to your FPHS study contact at the time of journal submission.
- If the FPHS determines that a manuscript includes any erroneous factual information (e.g. funding source), the author agrees to remove/correct accordingly.
- Please ensure you have reviewed the guidelines for manuscript preparation at the bottom of this policy document.

If publication is accepted by the publisher:

- Upon acceptance, email a copy of the accepted manuscript with name of journal and anticipated date of publication to your FPHS study contact.
- Along with the accepted manuscript, send us a 3-5 sentence description, in lay language, about the practical relevance of your work for the former player population.

****Please review the Guidelines for Manuscript, Presentation, & Book Chapter Preparation on Page 3****



If you are using FPHS-collected data, or data from our player cohort

Conference/Meeting Abstract Submission:

- All abstracts must be reviewed and approved by us *before* submission.
- Please send final drafts, including the name and date of the conference, to your FPHS study contact no later than 7 working days before you intend to submit.
- If the FPHS determines that an abstract contains confidential FPHS data, or includes any erroneous information, the author agrees to remove/correct accordingly.
- If your abstract is accepted by the conference, authors must email the accepted version upon presentation to their FPHS study contact. Please include type of acceptance (presentation, poster) and date and location of the conference.

Publication Submission:

- All manuscripts must be reviewed and approved by us *before* submission to a journal.
- Manuscripts must be submitted to your FPHS study contact no later than 14 working days prior to intended journal submission. Please include the name of the journal and proposed date of journal submission.
- Please ensure you have reviewed the guidelines for manuscript preparation at the bottom of this policy document.
- Review of publications shall be primarily for the purpose of ensuring that no confidential FPHS data is disclosed, but may encompass other issues as well. The FPHS reserves the right to reach out to external advisors for feedback on the manuscript to be submitted; external advisors shall be required to maintain manuscripts in confidence. If the FPHS determines that a publication contains confidential FPHS data, the author agrees to remove such confidential data. The author also agrees to consider any additional comments made by the FPHS in good faith, but is not required to make further changes.

If publication is accepted by the publisher:

- Upon acceptance, email a copy of the accepted manuscript with name of journal and anticipated date of publication to your FPHS study contact.
- Along with the accepted manuscript, send us a 3-5 sentence description, in lay language, about the practical relevance of your work for the former player population.

****Please review the Guidelines for Manuscript, Presentation, & Book Chapter Preparation on Page 3****



Guidelines for Manuscript, Presentation, & Book Chapter Preparation:

- 1. All publications must acknowledge funding support from the FPHS using the following language:**

“The Football Players Health Study is funded by a grant from the National Football League Players Association. The content is solely the responsibility of the authors and does not necessarily represent the official views of Harvard Medical School, Harvard University or its affiliated academic health care centers, the National Football League Players Association, or [HOME INSTITUTION].”

- 2. All publications based on FPHS-collected data, or data from our player cohort, must have the following acknowledgement:**

“The authors would like to thank the study participants, advisors, and staff of the Football Players Health Study.”

Please discuss proper language for citing Human Subjects approval with your FPHS study contact.

- 3. All publications must follow authorship guidelines set forth by Harvard Medical School (http://ari.hms.harvard.edu/files/integrity-academic-medicine/files/authorship_guidelines.pdf).**
- 4. FPHS-funded investigators are required to share progress updates on abstract/manuscript preparation** with the FPHS at 3-month intervals starting with your 6-month interim report through your final report. Beyond that time, it is the responsibility of the investigator to report in perpetuity to the FPHS any abstracts or manuscripts funded by the FPHS.